

PTA/PTSA/Council Federal Employer Identification Number (EIN) Report

School Year: _____

Information must be in the Oklahoma PTA Office by **October 31st** of the current school year or the unit will **NOT** be in good standing.

*The EIN is for Federal tax exemption only. This number cannot be used as a State tax exemption number. Oklahoma PTA bylaws require all PTA/PTSA units and councils to file this report annually. This form must be received in the state office **no later than October 31st** for a unit to be considered "in good standing" with the State PTA and National PTA. If a unit/council does not have an EIN, contact the State PTA office.*

Mail to: Oklahoma PTA, 2801 N. Lincoln Blvd., Suite 214, Oklahoma City, OK 73105
Fax: 405-681-0736 Email: director@okpta.org Phone # 405-681-0750

The _____ PTA of _____ School District in Oklahoma does hereby authorize the Oklahoma Congress of Parents & Teachers to include the above named association in a group Federal Tax Exemption.

PTA/PTSA/Council's Federal Employer's Identification Number (EIN) is: _____

Date of last Financial Reconciliation Report: _____

Check **only one** of the statements below: *(This information is reported to the IRS. Please read the information required this year.)*

Our gross receipts are normally **not more** than \$50,000 per fiscal year.

You must file a 990-N (E Postcard) with the IRS (www.irs.gov/charities) AND send a copy of it to the OKPTA office by the October 31st deadline.

Our gross receipts are normally **MORE** than \$50,000 per fiscal year.

You must file a 990 or 990-EZ with the IRS AND send a copy of it to the OKPTA office by the October 31st deadline. Instructions and forms can be found in the Treasurer's Money Matters handbook online at www.pta.org.

Full Name of PTA/PTS/Council: _____ Council (if applicable): _____

School District: _____ Unit/Council Address: _____

Unit/Council President: _____ National ID#: _____

E-mail Address: _____

Report Submitted By: _____